

## DAPTAR PUSTAKA

- Ametembun. (1978). Latihan dan Pengembangan Personil.  
FIP IKIP Bandung.
- Ambo Elo Adam. (1985). Kontribusi Latihan Prajabatan terhadap Penampilan Kerja Pegawai Teknis Administrasi di Lingkungan IKIP Bandung. Tesis FPS IKIP Bandung.
- Anderson, Lory .(1987). Effective Teacher. Mc Graw Hill International Edition. Colombia.
- Bambang Wahyudi. (1981). Manajemen Sumber Daya Manusia Penerbit Sulita. Jakarta.
- Barthos, Basit (1990). Reading in Organization. Business Publications. Inc. Texas
- Beane, James .(1986). Curriculum Planning and Development. Alyn and Bacon. Inc. Boston.
- Bolam. (1983). Educational Development Personal. Wardlock Education. England.
- Bolanger, Donald. (1988). The New Lexicon Webster Dictionary of the English Language. Lexicon Publication. Inc. New York.
- Bolton, B.L. (1973). Selection and Evaluation of Teachers. Harper & Row publisher. New York.
- Cascio. (1981). Managing Personil and Human Resources. Newton Abbot. Inggris
- Castetter, William.(1976).The Personal Function in Education Administration. Mc Millan Publishing. New York.
- Crane, Dale. (1981). Technical Instruction : Handbook for Technical Instructors. Aviation Maintenance Publisher. USA.
- Curtis, Thomas.(1976). Curriculum and Instruction for Emerging Adolescent. Addison Wesley. New York.
- David & Charlesh. (1979). Teaching Technique in Adult Education. Newton Abbot. Inggris.
- Djuju Sudjana. (1989). Pendidikan Orang Dewasa. PT. Bina Aksara. Jakarta.

- Hamid Hasan. (1988). Evaluasi Kurikulum. P2LPTK. Jakarta.
- Holmes, Harold .(1981). Aviation Instructor's: Handbook  
Aviation Maitenance Publisher. New York.
- Hoy & Miskel. (1978). Educational Administration. Random  
House. New York.
- ITU/TDC.(1979). Training Development Guidelines. UNDP/ITU  
Project Codevtel.
- Ivor, Davis.(1981). Instructional Technique. Mc Graw Hill  
Company Book. New York.
- Johnson, Harold .(1978). Foundation of Curriculum.  
Charlesh E. Merrill. Pub Company. Colombus.
- Knowles and Long. (1975). Adult Education. Newton Abbot.  
. Ingris
- Lambert, Clark.(1986). Secret of Successfull Trainer. A  
Wiley interscience pub. New York.
- Lapp, Dianne (1975). Teaching and Learning. McMillan  
Pub.Co. Inc. New York.
- Lexy J. Moleong. (1984). Metode Penelitian Kualitatif.  
P2LPTK. Jakarta.
- Lunardi. (1987). Pendidikan Orang Dewasa. PT. Gramedia.  
Jakarta.
- Mahdi. (1990) Pelaksanaan Diklat Operator Fix Wing. Diklat  
IPTN Bandung.
- . (1992) Pelaksanaan Diklat Operator CNC . Diklat  
IPTN Bandung.
- Marilyn & Lory. (1987). Effective Teaching: Principles and  
prectice. Scott Foresman and Company. Illinois. USA.
- Miller, John.(1985). Curriculum Perspective and Practice.  
Longman. London.
- Mohammad Ansyar.(1989). Dasar-dasar Pengembangan  
Kurikulum. P2LPTK. Jakarta.
- Mohammad Uzer. (1990). Menjadi Guru Profesional. PT.  
Remaja Rosda Karya. Bandung.

- Mulyani Sumantri.(1988).Kurikulum dan Pengajaran. L2LPTK. Jakarta.
- Nana Sudjana.(1988).Pembinaan dan Pengembangan Kurikulum. Sinar Baru Bandung.
- Nana Syaodih.(1988).Prinsip Dasar dan Pengembangan Kurikulum. P2LPTK. Jakarta.
- Nasution. (1982). Asas-asas Kurikulum. Jemmars. Bandung.
- \_\_\_\_\_. (1988). Metode Penelitian Naturalistik. Tarsito. Bandung.
- Nisbet, Robert.(1985). Master of Social Theory. Sage Publi-cation. New Delhi.
- Oemar Hamalik.(1983). Mengajar: Metode, Azas, dan Teknik. Pustaka Martiana. Bandung.
- \_\_\_\_\_.(1987). Strategi Belajar Mengajar. Pustaka. Martiana . Bandung.
- Orlich, Donald.(1985). Teaching Strategies: a Guide to better Instruction. DC Healt and Company. Toronto.
- Philips, Jack. (1987). Recruiting Training and Retaining New Employees. Jossey bass Publihse. San Fransisco.
- Proctor, John.(1977). Training : Handbook for Line Managers. Taravodevela Publishing. India.
- Smith, August. (1982). Management System. Holt sunders. Japan.
- Soelaeman Yusuf. (1979). Manajemen Sumber Daya Manusia. Gunung Agung. Jakarta.
- Sondang P. Siagian (1989). Pengembangan Sumber Daya Insai. Gunung Agung. Jakarta.
- Steers, Richard.(1980). Organizatin Behavior View. Erlangga. Jakarta.
- Subino. (1988). Pengumpulan Data. Analisis Data. Pemsfsiran Data. dan Rekomendasi dalam Penelitian Kualitatif. Depdikbud IKIP Bandung.
- Sudjana. (1989). Metode Statistik. Tarsito. Bandung.

- Sugiono. (1985) Efektivitas Latihan Prajabatan Tenaga Edukatif. Menurut Persepsi bekas Peserta Latihan. Mahasiswa. Teman Kerja dan Para Ketua Jurusan. Tesis FPS IKIP Bandung.
- \_\_\_\_\_. (1990). Model Alternatif Sistem Pengembangan Manajemen Pendidikan untuk menyiapkan Tenaga Industri Permesinan. Disertasi. FPS IKIP Bandung.
- Suharsini Arikunto. (1993). Dasar-dasar Evaluasi Pendidikan. PT. Bina Aksara. Jakarta.
- Sutajib. (1988). Principles of Learning: Program Diklat IPTN Bandung. Tim Diklat IPTN Bandung.
- Swanson, Richard. (1981). Learning System Design : Approach to the Improvement of Instruction. McGraw Hill Book Company. USA.
- Tim Diklat. (1993). Developing Training Plan. Diklat IPTN Bandung.
- \_\_\_\_\_. (1993). Petunjuk Pendidikan tentang Program Pelatihan Manajemen . Diklat IPTN Bandung.
- \_\_\_\_\_. (1993). Sistem Pembinaan Instruktur Diklat IPTN. Diklat IPTN Bandung.
- Zais, Robert. (1976). Curriculum: Principles and Foundation. Harper & Row Publisher. New York.