

ABSTRACT

This thesis is titled “ **Effectiveness of Information Utilizing on Planning Process at Sub Department Building’s Program of Education’s Department, Ciamis regency**. The presented problems consist: (1) Effectiveness of Information Utilizing on Planning Process at Sub Department Building’s Program of Education’s Department, Ciamis regency, especially in terms of: (a) information design making, (b) information channel maintenance, (c) information selection and transmission, (d) information receiving, (e) information storing and tracing, and (f) information using, (2) activities that conducted at Sub Department Building’s Program of Education’s Department, Ciamis regency in order to reach Effectiveness of Information Utilizing on planning process, especially in terms of: (a) planning and information system arrangement, and (b) instruments arrangement on collecting information, (3) obstacles on reach effectiveness of Information Utilizing on planning process, especially in terms of (a) system design making, (b) mechanism and procedure, (c) human resources quality, (d) instruments and infrastructure, and (e) available budget, (4) efforts on anticipating that obstacles on reach effectiveness of Information utilizing on planning process, especially in terms of (a) system design making, (b) mechanism and procedure, (c) human resources quality, (d) instruments and infrastructure, and (e) available budget, (5) reliability of used information by Sub Department Building’s Program of Education’s Department, Ciamis regency on planning process, especially in terms of (a) completeness, (b) accurateness, (c) speed, (d) punctuality, (e) openness for development and (f) use.

In order to answer problem described above, I use qualitative approach with analytic descriptive method. Data gathering was used observation, interview and documentation study, with resource person is chief of Sub Department Building’s Program of Education’s Department, Ciamis regency and information’s user from this one.

Results of this research shows that Information Utilizing on this Sub Department not optimal yet due to obstacles, namely: lack of coordination on system design making, no standard of information utilizing mechanism and procedure, low human resources, poor instruments and infrastructure, and limited budget for information management.

To cope with this obstacles, chief of this sub department have initiative to make coordination meeting prior to activities, determining mechanism and procedure of Information management, efficiency and effectiveness of instruments and infrastructure utilizing and efficiency and effectiveness of budget use.

Moreover, information reliability at this sub department not effective yet, viewed from completeness, accurateness, speed, punctuality, and openness for development, and the purpose of this one.