

## ABSTRACT

**Emi Yuliaty (2001)**

**Analysis of Factors that Influence the School Performance (Case Study in SMUN 5 Bandung)**

The main purpose of this research is to obtain scientific information that can be used as useful input for the performance of the headmaster in managing his/her school, especially for the quality of the student (output). This research is focused on the headmaster's management performance with a cycle-shaped process which starts from the headmaster's leadership style; the headmaster's performance which consists of administrative system, organizing system of education (learning process), supervising teacher professional ability, infrastructure management, obstacles found in operating the school management.

This research used a qualitative approach at SMUN 5 Bandung with consideration to fulfill the natural setting needed, the closeness with the community to be observed, in addition to time, human, and fund availability. The important consideration and urgently needed to find the solution of the degradation of qualification of the students graduating every school year as compared to the qualification of new students.

Data collection techniques are interviewing, observation and documentation of studies. Data has been collected with cross check, snow ball triangulation. Research process was performed in three stages; preparation before going to the field, in the field and post filed process to prepare interaction and analysis based on literature study. Three steps have been done in data collection; data reduction, transformation/ display and conclusion.

Results found from the research can be concluded that the dominant factor of school performance is the headmaster has not been strong enough to show management operation of the program in quality assurance system at school. This condition shows a strong relation with an acceleration effort to produce a conducive working environment. Administrative system is concentrated on the headmaster as the highest authority at school. Administration forms have been determined on service for teacher's career and service on students in order to organize PBM in the classroom.

SMUN 5 Bandung has performed teacher development programs to increase a meaningful learning process. Nevertheless, those programs have not yet been effective because they have not been guided by an appropriate strategy. The established teacher's development strategy has not been initialized by teacher performance evaluation and the development program planning was not based on the accurate result of demand analysis. The operating procedure program has not been well planned, the operating procedure activity has not been well coordinated and operating procedure activity has not been well documented.

Other obstacles found during school management operation can be overcome by increasing headmaster's management ability, creating an open environment and an open culture in school management, implementing the function of management in leadership and continuing to implement certain policies that benefits all parties.